

"SAMPLE INVOICE"

Date: , 2013

To: Selectmen, Town of

From: ABCD ATV Club

Subject: Maintenance of municipal ATV trails
(May 2013 thru August 31, 2013
(See attached worksheets)

Excavator	50 hours	@70 hr	\$ 3,500.00
Bushhog	40 hours	@40 hr	\$ 1,600.00
Labor	160 hours	@8 hr	\$ 1,280.00
Materials			<u>\$ 722.00</u>
TOTAL.....			\$ 7,102.00

Paid by Check #2373
#2374
#2375

Paid by Check/Warrant # 6

Dated:

Dated:

Signature
Project Director
ABCD ATV Club

Signature
Chairman of Board of Selectmen
Town of ABCD