

Buidskill Academy Pvt. Ltd.

Computer Courses & Digital Skills

About Buildskill Academy

- “Buildskill Academy is a training institute offering practical courses in Digital Marketing, SEO, Web Development, and other job-oriented skills.”

Computer Fundamentals

- ❧ Computer Fundamentals courses helps you learn basic computer operations, MS office, internet, email, file management, typing and essential digital skills required for everyday work and professional growth.

MS OFFICE & OFFICE AUTOMATION

MS Office

Learn MS Word, Excel, PowerPoint,
and essential office applications.



Office Automation

Develop skills in data management,
documentation, email, and workplace
automation.



Accounting & Tally Skills



Learn basic accounting, Tally software, GST, invoicing, ledger management, and financial data entry.



Basic
Accounting



Tally
Software



GST
(invoicing & filing)



Ledger
Management



Invoicing



Financial
Data Entry



Accounting & Tally skills

Learn basic accounting, Tally software, GST, invoicing, ledger management, and financial data entry.

Internet & Digital Skills

Learn internet browsing, email, online communication, digital tools, file sharing, and safe internet practices for everyday and workplace use.



GRAPHIC DESIGN & CREATIVE TOOLS

Learn graphic design basic, creative concepts, image editing, Canva, Photoshop, and other digital design tools.

WEB DEVELOPMENT & PROGRAMMING

LEARN HTML, CSS, JAVASCRIPT, BASIC
PROGRAMMING, WEBSITE DESIGN AND
RESPONSIVE WEB DEVELOPMENT SKILL

LEARNING EXPERIENCE& CAREER FOCUS

Learning Experience

- Practical learning with hands-on projects and industry-relevant skills.

Career Focus

- Job-oriented training to build skills and prepare for career opportunities.



Build practical computer skills and grow your career with Buildskill Academy

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